

# Clifford Chambers and Milcote Neighbourhood Plan

## Key points from meeting

Date: Tuesday 18 <sup>th</sup> July 2017	Venue: The Jubilee Hall	Time: 20.00 hrs
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Members		In Attendance	Associate Members		In Attendance
Les Moseley(Chair)	LM	Y	Shirley Acreman	SA	N
Chris Fox	CF	N	Sarah Crang	SG	N
Heather Frier	HF	N	Charmian Evans	CE	N
Sue Marshall	SM	N			
Andy Oakes (Vice Chair)	AO	Y			
John Taylor	JT	Y			
Charles Goody	CG	Y			
John Gray	JG	Y			

Subject	Action	By	When
Apologies for Absence	Apologies were received from Chris Fox	Noted	
Minutes of Last Meeting	<p>The minutes of the meeting of the 11<sup>th</sup> June 2017 were agreed and signed</p> <p>Actions from previous minutes:</p> <p>Roles and Responsibilities: To be discussed and agreed at next meeting</p> <p>Amendment of Terms of Reference and Journey Section of Website: Term of Reference amended. Website amendment in progress</p> <p>Appointment of Survey Consultant: Mr Neil Pearce of Avon Planning Services has agreed to assess the various proposed development sites for the Steering Group. LM to manage this activity and report findings to the Group when available</p> <p>Website Plan: AO to replace the current version on the website and update the Journey section to match.</p> <p>SDC full Survey Report: A draft of the full Survey Report as received from SDC on 9<sup>th</sup> June. The meeting discussed the draft report and decided to prepare a presentation of the results for public meetings on 28<sup>th</sup> June and 2<sup>nd</sup> July based</p>	<p>AO</p> <p>LM</p> <p>AO</p>	<p>Continuing See below</p> <p>Continuing</p> <p>Continuing</p> <p>Continuing</p>

	<p>on the Summary of Results section of the Report. The presentation to be prepared and presented by LM.</p> <p>A full review of the draft report to be carried out as soon as possible and any necessary changes advised to Simon Purfield at SDC.</p> <p>Settlement Boundary: A flyer to be prepared and distributed by email and by hand advising the dates of the public meetings as soon as possible</p>	<p>LM</p> <p>ATO/LM</p> <p>LM/JT/AO</p>	<p>Action Complete see below</p> <p>Action Complete</p> <p>Action Complete See below</p>
Public Consultation meetings	<p>The flyers for public consultation meetings were distributed by hand and email on 18/19<sup>th</sup> June.</p> <p>The Public consultation meetings to inform the key results of the survey and put the two options for the settlement boundary took place in the Village Hall on Wednesday 28<sup>th</sup> June at 20.00 hours and Sunday 2<sup>nd</sup> July at 11.00 hours.</p> <p>On both occasions, LM made a presentation and fielded questions on the key results and the settlement boundary options.</p> <p>The presentation can be seen on <a href="http://www.ccandm.org">www.ccandm.org</a> under the Presentations section and the full Final Survey Report can be found under the Questionnaire Survey Feedback section.</p> <p>At the end of both meetings the attendees were asked to vote for either option A or Option B settlement boundary.</p> <p>The total vote over the two meetings was as follows:</p> <p>Total attendance- 82  Option A vote -4  Option B vote -62  Abstain -16</p> <p>Following the public consultation meetings, LM/CG/AO met with SDC on 7<sup>th</sup> July to discuss the findings of the public meetings in respect to the settlement boundary. At this meeting it became clear that the village would be better served by amending the large settlement boundary (Option B above) i.e. by making it more constrained and more in line with the</p>		

	<p>SDC's own Built Up Area Boundary (BUAB) proposal as advised to us at that meeting. The Steering Group therefore agreed that we needed to present a revised settlement boundary proposal to further public meetings on Wednesday 9<sup>th</sup> August and Sunday 20<sup>th</sup> August.</p> <p>To that end a new flyer advising these dates and explaining the reasons for the amended settlement boundary proposal is to be prepared and distributed as soon as possible</p>	LM/JT/AO	
Other items	The meeting noted with regret the resignations of Heather Frier and Sue Marshall from the Steering Group, in both cases for personal reasons. The Chairman proposed and it was unanimously seconded that we record our heartfelt thanks for all the efforts made by Heather and Sue during their tenure.		
Date of next meeting	TBA		